



Wyoming Non-Medical Home Care

In Wyoming you will have to complete several federal and state department registrations. Read below to find web links and contact information for these departments. You will notice that Wyoming, unlike many other states, doesn't require a license specifically to operate a home care agency. We recommend that employers obtain their Federal Employer Identification Number before moving onto any other business registrations.

Home Care Licensing

In the state of Wyoming there is no specific required home care license.

Registering Your Business Name

To search for business names that are already registered within the state of Wyoming, click on this Secretary of State site for an [Entity Search](http://soswy.state.wy.us/Annual_Rpt_Main.asp) (http://soswy.state.wy.us/Annual_Rpt_Main.asp).

After you are certain that the business name you have chosen is not in use, you can fill out and submit a [Trade Name Registration](http://soswy.state.wy.us/corporat/forms/new/tnreg.pdf) (<http://soswy.state.wy.us/corporat/forms/new/tnreg.pdf>) form.

After completing this form, mail it to

The Wyoming Secretary of State Office
The Capitol Building, Rm. 110
200 West 24th St.
Cheyenne, WY 82002-0200

Registering Your Business as an Entity

For forms and information about filing requirements for [Legal Structures](http://soswy.state.wy.us/corporat/corporat.htm) (<http://soswy.state.wy.us/corporat/corporat.htm>), link to the Wyoming Secretary of State web site and click on the structure that you would like to inquire about. Here you will be able to find the correct application for registering your business under the legal structure that you choose.

Federal Employer Identification Number (FEIN)

A Federal Employment Identification Number is required of all home care companies who will have employees. You may apply (Form SS-4) for an FEIN by calling the Business and Specialty Tax Line weekdays between 7 a.m. and 10 p.m. Eastern time at 1-800-829-4933. You may also apply online using the [Internet EIN Application](http://www.irs.gov/businesses/small/article/0,,id=102767,00.html) (<http://www.irs.gov/businesses/small/article/0,,id=102767,00.html>). For more information visit www.irs.gov/businesses.

State Income Tax Withholding

Wyoming does not have income tax; therefore there is currently no state tax withheld from employees.

Workers' Compensation / Unemployment Compensation

To register for Workers' Compensation and Unemployment Compensation at the same time, follow this link to the [Department of Employment](http://wydoe.state.wy.us/doe.asp?ID=9) (<http://wydoe.state.wy.us/doe.asp?ID=9>) website, and click on:

1. **Joint Reporting**
2. then click on **employer's application**
3. after you complete the application, mail it to:

The Unemployment Tax Division
Employer Services
PO Box 2760
Casper, WY 82602
Or call the division for an application at (307)235-3217

For questions about Workers' Compensation as a Wyoming employer, visit the [Department of Employment website](http://wydoe.state.wy.us/doe.asp?ID=9).
(<http://wydoe.state.wy.us/doe.asp?ID=9>)

State Management of Medicaid

For any questions about Wyoming state regulations on Medicaid for your business, please contact the:

[Wyoming Department of Health](http://wdh.state.wy.us/main/index.asp) (<http://wdh.state.wy.us/main/index.asp>)
147 Hathaway Building
Cheyenne, WY 82002
Local: 1-307-777-7531

Information on this page is believed accurate as of the most recent update, January 26, 2006.

This guide is meant as a starting point for business creation research, and may not be complete or current.
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