



## New Mexico Non-Medical Home Care

New Mexico provides employers with a great online resource for business start-up registrations. Click on *Starting/Registering Your Business Checklist* below, and you will receive information and links to more than nine of the basic departments and registrations. When beginning this process it is critical to know that unlike many other states, New Mexico doesn't require a home care license to operate within their state.

### Home Care Licensing

In New Mexico there is no required license for home care agencies.

### Registering Your Business

Read through the *Starting/Registering your Business Checklist* (<http://www.dol.state.nm.us/business.html>), offered by the New Mexico Department of Labor website. Here you can find links to Federal, State, and local information on business registrations, as well as downloadable forms.

### Federal Employer Identification Number (FEIN)

A Federal Employment Identification Number is required of all home care companies who will have employees. You may apply (Form SS-4) for an FEIN by calling the Business and Specialty Tax Line weekdays between 7 a.m. and 10 p.m. Eastern time at 1-800-829-4933. You may also apply online using the *Internet EIN Application* (<http://www.irs.gov/businesses/small/article/0,,id=102767,00.html>). For more information visit [www.irs.gov/businesses](http://www.irs.gov/businesses).

### State Income Tax Withholding

For information on state tax withholding, refer to the links provided by the *Checklist* page under the above section *Registering Your Business*. There you can read about how to file the registration *CRS-1 Form*.

### Workers' Compensation / Unemployment Insurance

To read through Workers' Compensation information specifically for employers, visit the New Mexico *Department of Labor* (<http://www.dol.state.nm.us/>) website. You will also be able to apply online for *Unemployment Insurance* at this link.

In New Mexico, the *Unemployment Insurance Bureau* is responsible for administering the provisions of UI and related federal programs.

For questions and further information, contact the Bureau at (505)-841-8431.

### State Management of Medicaid

For any questions about New Mexico state regulations on Medicaid for your business, please contact the:

*Department of Human Services of New Mexico* (<http://www.state.nm.us/hsd/mad/Index.html>)  
P.O. Box 2348  
Sante Fe, NM 87504-2348

Local: 1-505-827-3100  
Toll-Free: 1-888-997-2583

Information on this page is believed accurate as of the most recent update, January 26, 2006.

This guide is meant as a starting point for business creation research, and may not be complete or current. Living Assistance Services, Inc. shall not be liable for errors or omissions