



Nevada Non-Medical Home Care

Nevada is currently going through some changes. Below you will see contact information for the Bureau of Licensing and Certification which is responsible for the registration and operation of all home care agencies within Nevada. As of January, 2006 there have been several updates for Personal Care Agency regulations. In addition to this, there are several other federal and state registrations which must be completed before opening your business to the public. Please read below to connect to web links as well as downloadable forms for these registrations.

Home Care Licensing

In Nevada, Personal Care Agency regulations go into effect beginning January, 2006 under Bureau of Licensing and Certification (Bill AB-337).

For updated information contact:

Shirley Raine
775-687-4475

Reserving and Registering Your Business Name

Before choosing a name for your business it is beneficial to verify that the name is not currently being used by another business in Nevada. To complete an [Entity Search](#) within your state:

(<https://esos.state.nv.us/SOSServices/AnonymousAccess/CorpSearch/CorpSearch.aspx>)

- visit the [Nevada Secretary of State](#) website and
- under *Commercial Recording* click on *Business Entities Search Page*.

After you are certain that the name is available you must reserve your business name by:

- print and complete [paper form](#) and mail it (\$25 filing fee)
(http://secretaryofstate.biz/comm_rec/omni/2003/Name%20Reservation.pdf)
Secretary of State
206 North Carson Street
Carson City, Nevada 89701-4299
Phone: (775) 684-5708
- [online reservation](#) (\$50 filing fee)

Your name will only be reserved for 90 days, at which time your business must either be operating under that name, or the reservation will be canceled.

Registering Your Business Entity with the State / Registering for Unemployment Insurance

To Register Your Business entity with the Secretary of State, simply click on the [New Business Registration Form](#) (<http://www.nvdetr.org/uicont/forms/application.pdf>) link, print it out and check off the areas in which you would like to register your business. You can also use this form to apply for **Unemployment Insurance**.

Federal Employer Identification Number (FEIN)

A Federal Employment Identification Number is required of all home care companies who will have employees. You may apply (Form SS-4) for an FEIN by calling the Business and Specialty Tax Line weekdays between 7 a.m. and 10 p.m.

Eastern time at 1-800-829-4933. You may also apply online using the [Internet EIN Application](#) (<http://www.irs.gov/businesses/small/article/0,,id=102767,00.html>). For more information visit www.irs.gov/businesses.

State Income Tax Withholding

Nevada does not have income tax; therefore there is currently no state tax withheld from employees.

Workers' Compensation

Nevada law requires every Home Care Agency employer with one or more employees to obtain Workers' Compensation. To obtain coverage:

- contact a private insurance agency authorized to sell Workers' Compensation [search for authorized agencies by city](#) (<http://www.employersinsco.com/Content/WhatPolicyDoINeed/locateagent.asp>)
- or contact the *Employers Insurance Company of Nevada* call 888-682-6671.

Unemployment Insurance

Read through this [Instruction Sheet](#) (<http://nvdetr.org/uicont/forms/NUCS-0736A.pdf>) to learn about basic information for employers who need to acquire Unemployment Insurance.

The application form for Unemployment Insurance is a duplicate to the *New Business Registration Form* at the top of this page. To apply for UI, complete that form and mail it to the Secretary of State.

State Management of Medicaid

For any questions about Nevada state regulations on Medicaid for your business, please contact the:

[Nevada Department of Human Resources](#)
[Aging Division](#) (<http://www.nvaging.net/>)
1100 East William Street
Suite 101
Carson City, NV 89701
Local: 1-775-684-7200

Information on this page is believed accurate as of the most recent update, January 26, 2006.

This guide is meant as a starting point for business creation research, and may not be complete or current.
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