



## Nebraska Non-Medical Home Care

In Nebraska all employers must obtain a Federal Employer Identification Number. This number is required to complete many state department registrations. In addition to the basic business registrations, there is a specific license that Nebraska requires to operate a home care agency. This transaction is done through the Department of Health and Human Services. Read below to find web links and contact information for many of these business start up procedures.

### Home Care Licensing

There is a required home care agency license for the state of Nebraska, and although there isn't currently any information available online, agencies can contact:

Joanne Erickson  
Department of Health and Human Services  
Regulation and Licensure – Credentialing Division  
PO Box 94986  
Lincoln, NE 68509-4986  
(401) 471-3484

### Registering Your Business / Name

To search for corporation and business entity names online log onto [Nebraska's Secretary of State \(https://www.nebraska.gov/sos/corp/corpsearch.cgi?nav=search\)](https://www.nebraska.gov/sos/corp/corpsearch.cgi?nav=search) website.

Download and print the [registration form for a business name](http://www.sos.state.ne.us/business/corp_serv/pdf/210_219.pdf).  
([http://www.sos.state.ne.us/business/corp\\_serv/pdf/210\\_219.pdf](http://www.sos.state.ne.us/business/corp_serv/pdf/210_219.pdf))

After completing this form you must mail it to the  
Nebraska Secretary of State – Corporate Division  
State Capitol – Room 1301  
Lincoln, NE 68509-4608  
Questions, call... (402)471-4079  
There is a \$100 filing fee for this application.

### Federal Employer Identification Number (FEIN)

A Federal Employment Identification Number is required of all home care companies who will have employees. You may apply (Form SS-4) for an FEIN by calling the Business and Specialty Tax Line weekdays between 7 a.m. and 10 p.m. Eastern time at 1-800-829-4933. You may also apply online using the [Internet EIN Application](http://www.irs.gov/businesses/small/article/0,,id=102767,00.html) (<http://www.irs.gov/businesses/small/article/0,,id=102767,00.html>) . For more information visit [www.irs.gov/businesses](http://www.irs.gov/businesses).

### State Income Tax Withholding

To register your business with the state of Nebraska for Employee Withholding Tax you must complete and submit the **Nebraska Tax Application** (Form 20).

- [Download and print Form 20](http://www.revenue.state.ne.us/tax/current/f_20.pdf) ([http://www.revenue.state.ne.us/tax/current/f\\_20.pdf](http://www.revenue.state.ne.us/tax/current/f_20.pdf))

Call the Department of Revenue to obtain the correct mailing address for submission of this form at (800) 742-7474. You must file this application before you begin any payroll activity.

Once the Department of Revenue has reviewed your application, you will be sent a *Nebraska Withholding Certificate* which will verify your business' state identification number.

## **Workers' Compensation**

In Nebraska there are three ways by which an employer can obtain Workers' Compensation:

1. Purchase a policy from a private insurer, licensed by the Nebraska Department of Insurance to write Workers' Compensation coverage.
2. Apply to the Nebraska WC Court and obtain the court's authorization to self-insure.
3. If an employer is a lesser of one or more commercial motor vehicles leased to a self-insured motor carrier with its principal place of business in Nebraska, by entering into an effective agreement with the self-insured motor carrier that such carrier will pay workers' compensation benefits to an injured driver. \*\*\*This method will only satisfy the employer's obligation with respect to drivers. Any obligation with respect to other employees must be satisfied under one of the first two methods.

(This information was obtained from the [Nebraska WC Court](http://www.wcc.ne.gov/faqs/f31.htm) website.) (<http://www.wcc.ne.gov/faqs/f31.htm>)  
Nebraska Worker's Compensation Court: 1-800-599-5155 or 1-402-471-6468

## **Unemployment Compensation**

For complete information about Unemployment Insurance follow this link to the [Nebraska Workforce Development](http://www.dol.state.ne.us/nwd/center.cfm?PRICAT=2&SUBCAT=2E) (<http://www.dol.state.ne.us/nwd/center.cfm?PRICAT=2&SUBCAT=2E>) site. Scroll down the page to the Employer's Guide to Unemployment Insurance where you can find out:

- [How UI works](#)
- [New Employer Registration](#)
- [Tax Rates and Tax Base](#)
- [Online Quarterly Reporting](#)
- [And much more...](#)

## **State Management of Medicaid**

For any questions about Nebraska state regulations on Medicaid for your business, please contact the:

[Nebraska Department of Health and Human Services System](http://www.hhs.state.ne.us/) (<http://www.hhs.state.ne.us/>)  
P.O. Box 95044  
Lincoln, NE 68509-5044  
Local: 1-402-471-3121  
Toll-Free: 1-800-430-3244

Information on this page is believed accurate as of the most recent update, January 26, 2006.

This guide is meant as a starting point for business creation research, and may not be complete or current.  
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