



Missouri does not have a home care license. However, there are several federal and state departments which do require business registrations to be completed prior to caring for your customers. Read below to view web links and contact information to complete your start-up process.

### Home Care Licensing

For home care agencies within the state of Missouri, there is no required operating license.

### Registering Your Business / Name

Name Registration - Missouri law requires any person or business entity who transacts business in the state under a name other than their own 'true name' to register that business name with the Secretary of State's Office as a *Fictitious Name Registration*. Visit the [Secretary of State](http://www.sos.mo.gov/business/corporations/fictitious_faq.asp) ([http://www.sos.mo.gov/business/corporations/fictitious\\_faq.asp](http://www.sos.mo.gov/business/corporations/fictitious_faq.asp)) website to read more about this and operating as a sole proprietorship.

When you register your business name there is no protection under state law from another entity using your name. You can register your business name in one of two ways:

- Download a [paper copy](http://www.sos.mo.gov/forms/corp/corp56.pdf) (<http://www.sos.mo.gov/forms/corp/corp56.pdf>) and mail it to the Branch office.
- [Register online](https://www.sos.mo.gov/BusinessEntity/NameRegistration/Default.aspx?XID=020baa61-187b-4103-96c0-aadfdeff9111). (<https://www.sos.mo.gov/BusinessEntity/NameRegistration/Default.aspx?XID=020baa61-187b-4103-96c0-aadfdeff9111>)

Business Entity Registration - In addition to registering your business name with the state, it is also necessary to [Register Your Business Entity](#) with the state as an operational company. The Secretary of State website provides online registration for Limited Liability Corporations, but is still in the process of creating online registration for the other legal structures. Follow the previous web link to read information on business entities.

### Federal Employer Identification Number (FEIN)

A Federal Employment Identification Number is required of all home care companies who will have employees. You may apply (Form SS-4) for an FEIN by calling the Business and Specialty Tax Line weekdays between 7 a.m. and 10 p.m. Eastern time at 1-800-829-4933. You may also apply online using the [Internet EIN Application](http://www.irs.gov/businesses/small/article/0,,id=102767,00.html) (<http://www.irs.gov/businesses/small/article/0,,id=102767,00.html>) . For more information visit [www.irs.gov/businesses](http://www.irs.gov/businesses).

### State Income Tax Withholding / Unemployment Compensation

Employers of home care agencies fall under the category of "General Business Employer" as to the liability of carrying UI. Employers who:

- Pay \$1500 in wages in a calendar quarter, or
- Has an employee in some portion of a day in each of 20 different weeks  
...are required to carry Unemployment Insurance.

Read a list of "Q & A" links for tax withholding from the [Missouri Department of Revenue](http://www.dor.mo.gov/tax/business/faq/withhold.htm) (<http://www.dor.mo.gov/tax/business/faq/withhold.htm>) website.

To register for both **State Tax Withholding** as well as **Unemployment Tax** visit the [Missouri Department of Labor and Industrial Relations](http://www.dolir.mo.gov/es/ui-tax/main.htm) (<http://www.dolir.mo.gov/es/ui-tax/main.htm>) site,

- click on the [Online Business Tax Registration for New Businesses](#) link on the left side of the page.

### **Workers' Compensation**

In Missouri, the [Division of Workers' Compensation](http://www.dolir.mo.gov/wc/index.htm) (<http://www.dolir.mo.gov/wc/index.htm>) of the Department of Labor and Industrial Relations regulates all businesses for WC.

- Click on the link above and then click on the left side of the page for [Information for Employers and Insurers](#) to read about your responsibilities.

For example it tells you that in Missouri, "Workers' Compensation coverage is compulsory for all employers that have 5 or more employees." This site also allows you to download an *Employer's Guide*.

### **State Management of Medicaid**

For any questions about Missouri state regulations on Medicaid for your business, please contact the:

[Department of Social Services of Missouri](http://www.dss.mo.gov/dms/) (<http://www.dss.mo.gov/dms/>)

221 West High Street

P.O. Box 1527

Jefferson City, MO 65102-1527

Local: 1-573-751-4815

Toll-Free: In-State Calls Only 1-800-392-2161

Information on this page is believed accurate as of the most recent update, January 26, 2006.

This guide is meant as a starting point for business creation research, and may not be complete or current.  
Living Assistance Services, Inc. shall not be liable for errors or omissions