



Idaho Non-Medical Home Care

If you are considering starting up a non-medical home care agency in Idaho, we have some good news for you. Registering your business can be accomplished quickly online through the link provided below. You will be able to complete **3 Registrations In One**. Also, Idaho doesn't require a specialized license for home care agencies unlike many other states, therefore making start-up that much easier. Read through the sections below, which will link you to various federal and state required business registrations.

Home Care Licensing

There is no required license in Idaho specifically for home care agencies.

Registering Your Business Name / State Tax Withholding / Unemployment Tax

Before opening a business in Idaho you are required to register with the [Secretary of State \(http://www.idsos.state.id.us/\)](http://www.idsos.state.id.us/). For questions please call (208)334-2301.

You are also required to register with Idaho Commerce and Labor, Idaho State Tax Commission, and Idaho Industrial Commission.

[Register Online \(https://cl.idaho.gov/applications/ibrs/ibr.aspx\)](https://cl.idaho.gov/applications/ibrs/ibr.aspx): Scroll to the bottom of the webpage from this link, where it will guide you through the steps. This online registration includes applying for:

- **Business Registration** (Idaho Industrial Commission)
- **State Tax Withholding** (Idaho State Tax Commission)
- **Unemployment Tax** (Idaho Commerce and Labor)

Federal Employer Identification Number (FEIN)

A Federal Employment Identification Number is required of all home care companies who will have employees. You may apply (Form SS-4) for an FEIN by calling the Business and Specialty Tax Line weekdays between 7 a.m. and 10 p.m. Eastern time at 1-800-829-4933. You may also apply online using the [Internet EIN Application](#). For more information visit www.irs.gov/businesses.

Workers' Compensation

For all of your questions as an employer about covering your employees with Workers' Compensation please follow this link to the [Idaho Industrial Commission \(http://www2.state.id.us/iic/employers/guide_for_employers.htm\)](http://www2.state.id.us/iic/employers/guide_for_employers.htm) site. (The following information on Workers' Compensation was obtained through the Industrial Commission website.)

Employers can obtain Workers' Compensation Insurance through one of four options:

- **Private Insurance**
There are over 270 private insurance companies authorized to issue workers' compensation insurance in Idaho. For information, contact an insurance agent or company representative.

- **State Insurance Fund** (<http://www.idahosif.org/>)
Managed by the State and available to Idaho employers, the State Insurance Fund is headquartered in Boise, with field offices located throughout Idaho. Contact any of their offices or your insurance agent for more information.
- **Assigned Risk Pool**
Employers unable to obtain coverage from private insurance companies or the State Insurance Fund can apply for coverage through the assigned risk pool. The National Council on Compensation Insurance (NCCI) administers the pool. Contact your insurance agent or NCCI at (800) 622-4123 for more information.
- **Self-Insurance**
This option is available to Idaho employers with large payrolls and who are able to meet specific requirements. The Idaho Industrial Commission must grant approval for self-insurance.

State Management of Medicaid

For any questions about Idaho state regulations on Medicaid for your business, please contact the

Idaho Department of Health and Welfare (<http://www.healthandwelfare.idaho.gov/>)
3232 Elder
Boise, ID 83705-4711
Local: 1-208-334-5747
Toll-Free: 1-877-200-5441

Information on this page is believed accurate as of the most recent update, January 26, 2006.

This guide is meant as a starting point for business creation research, and may not be complete or current.
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