



Alaska Non-Medical Home Care

Although many U.S. employers must deal with employee state tax withholding, Alaska is one of the few states that does not require this taxation. Read through the sections below to find out ways you can save "start up" time, such as online registrations and more...

Home Care Licensing

In Alaska there is a license required by the *Department of Health* for Private Duty Home Care agencies. To receive the application for this license, a letter of request must be sent to the department. To contact the administrator of the Department of Health, email Shelby Larson at the below address.

shelby_larsen@health.state.ak.us

Reserving and Registering Your Business Name

Before registering your business, you must verify that no other business is already operating under the name you have chosen. To search for business names in Alaska, go to the [Department of Commerce website](http://www.commerce.state.ak.us/bsc/name.htm).
<http://www.commerce.state.ak.us/bsc/name.htm>

To register your business in the state of Alaska you can either download the form or register online. There is a \$25.00 non-refundable filing fee.

- To print out a paper copy of this form through Adobe Reader: [Paper Copy](http://www.dced.state.ak.us/occ/pub/bus4181.pdf)
<http://www.dced.state.ak.us/occ/pub/bus4181.pdf>
- To register online, log onto [Alaska's State website](https://myalaska.state.ak.us/business/online/Fictitious/Default.aspx?XID=b068c17e-e957-46b4-81ed-55219a1da7f2)
<https://myalaska.state.ak.us/business/online/Fictitious/Default.aspx?XID=b068c17e-e957-46b4-81ed-55219a1da7f2>

For questions on this process you can [email](mailto:corporations@commerce.state.ak.us) the Department of Commerce as well. corporations@commerce.state.ak.us

Federal Employer Identification Number (FEIN)

A Federal Employment Identification Number is required of all home care companies who will have employees. You may apply (Form SS-4) for an FEIN by calling the Business and Specialty Tax Line weekdays between 7 a.m. and 10 p.m. Eastern time at 1-800-829-4933. You may also apply online using the [Internet EIN Application](http://www.irs.gov/businesses/small/article/0,,id=102767,00.html).
<http://www.irs.gov/businesses/small/article/0,,id=102767,00.html>

For more information visit www.irs.gov/businesses

State Income Tax Withholding Registration

There is currently no state income tax in Alaska, so there is also no payroll withholding.

Workers' Compensation

To better understand the Federal and State Requirements for Workers' Compensation, check out the [Division of Workers' Compensation](#) under the Department of Labor website. <http://labor.state.ak.us/employer/employer.htm>

To obtain WC coverage you can choose between:

- [contacting a private insurance carrier](#), licensed to sell WC Insurance
- [purchase insurance through Alaska's Assigned Risk Pool](#)
- [become a self-insurer](#)

"Once an employer has coverage, they are required to provide proof of workers' comp. insurance to the Division of Workers' Compensation on **form 07-6119** (usually submitted by the insurance company). There are substantial civil and criminal penalties that apply to an employer who fails to maintain coverage and/or fails to pay compensation." (courtesy of Div. of WC website)

For information on obtaining coverage from insurance carriers in your area, contact your nearest [Worker's Compensation Office](#). <http://www.labor.state.ak.us/offices/wc-of.htm>

Unemployment Compensation

To examine your responsibilities in providing Unemployment Insurance you can:

- [download a copy of the UI Tax Handbook for Alaskan employers](#) <http://www.labor.state.ak.us/estax/taxbook.pdf>
- [email the Chief of Unemployment for Alaska: Bill Kramer](#) jnu_uitech@labor.state.ak.us
- [contact the Employment Security Division at:](#)

Employment Security Division
Unemployment Insurance Program
PO Box 25509
Juneau, AK 99802-5509
Phone: (907) 465-2712
Fax: (907)465-4537

State Management of Medicaid

For any questions about Alaska state regulations on Medicaid for your business, please contact the

Alaska Department of Health and Social Services
350 Main Street, Room 229
P.O. Box 110601
Juneau, AK 99811-0601
Local: 1-907-465-3030
Commissioners Office for the [Alaska Department of Health and Social Services](#)

<http://www.hss.state.ak.us/>

Information on this page is believed accurate as of the most recent update, January 26, 2006.

This guide is meant as a starting point for business creation research, and may not be complete or current. Living Assistance Services, Inc. shall not be liable for errors or omissions